**Nigeria: State Action on Business Enabling Reforms (SABER)**

**DLI Baseline Data Request for 36States + FCT**

This template is used to collect baseline information for SABER’s Disbursement-Linked Indicators (DLIs)

**DLI1: Improved transparency and sustainability in the property registration and land investment process**

**Respondent MDAs: Agencies responsible for land such as ministries of lands and survey, GIS offices and its equivalent**

1. **Certificates of Occupancy**
2. Please kindly complete the information below corresponding to each of the years:

This table intends to measure the number of Certificates of Occupancy (CofO) issued by the state in total as well as over the past 4years;the percentage of which were CofOs female owned or co-owned, and the degree of digitization of the CofOs issued.

|  |  |
| --- | --- |
|  | **Certificates of Occupancy (C of Os)** |
|  | **Number of C of Os** (issued during calendar year) | Number of C of Os) issued during calendar year that are **female owned or joint/co-owned** | Number of C of Os issued during calendar year that are **captured in digitized format\*** |
| **Total(all years)** |       |       |       |
| **2019** | 1,050     625 | 106     122 | 1050     625 |
| **2020** | 1,250     1105 | 122     325 | 1,250     1105 |
| **2021** | 1,525     1210 | 355     403 | 1,525     1210 |
| **2022** | 823     830 | 108     178 | 8235     830 |

**\*Definition:** Digitizing is defined as the process of converting any hard-copy, or non-digital record into digital format. This includes digitizing text, photographs, maps, microfilm; and converting analogue voice recordings to digital media. It is critical that the information is searchable and indexed. For a digital archive this means a database of key alpha-numeric data (name, district, etc.)And a linked scans of the paper documents (which could include maps, plans and certificates). *If possible, please share a sample image of the digital record.*

1. If records of CofOs are digitized, please indicate
	1. Which percentage of total maps and plans are scanned?
	2. Which percentages of total maps are vectorized or geo-referenced?
2. Are there current plans for ongoing or future digitization/computerization or other reforms of the land administration system?
	1. If yes, please provide a brief description of the reforms/initiatives
	2. What is the timeline?
3. **Information available to the public**
4. Is the following information published on a State official website?

|  |  |  |  |
| --- | --- | --- | --- |
|  | **No** | **Yes** | **If, yes, please indicate link to website** |
| Process for obtaining **CofOs** including all relevant MDAs, time frames and costs | No |  |       |
| Process for obtaining **Construction Permits** including all relevant MDAs, time frames and costs | No |  |       |

**DLI2: Improved firm access to reliable electricity**

**Respondent MDAs: State Ministries of Power and Energy, or equivalent**

1. Does your state have a mechanism/process/structure to follow-upon customers’ complaints submitted to electricity distribution companies (DISCOs) and the regulator (Nigerian Electricity Regulatory Commission, NERC) to encourage DISCOs and NERC they are addressed in a timely manner?**[Yes/No]**
	1. Please, briefly describe this policy/mechanism/process.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Does your state have any policy/mechanism/process to match off-grid demand clusters for power (not connected to the grid) with off-grid suppliers of <1MW? **[Yes/No]**
	1. Please, briefly describe this policy/mechanism/process.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DLI3: Increased fiber optic network deployment and access to broadband**

**Respondent MDAs: Ministry of Finance and /or Works**

1. Does the State Government charge any fees on a per linear meter basis (e.g., Right of Way fee, reinstatement fee, annual fee, management fee)to operators seeking to deploy fibre optic cables?*(Please circle one. )***[Yes/No]**

2. If yes, how are these fees structured?*(Fill in table below. Please specify for ALL relevant fees that would be charged for fibre deployment on a per linear meter basis.)*

| **#** | **Name of fee***(Please specify all that apply.)* | **Frequency of charges for a given fibre deployment.***(Please circle one.)* | **Cost***(Please specify NGN per linear meter; if fees differ based on circumstances—e.g., paved vs. Unpaved road—please elaborate.)* | **Agency***(Please specify relevant State agency that charges/collects the fee.)* | **Law, regulation, executive order, and/or other legal instrument that specifies the fee amount.***(Please specify.)* | **Law, regulation, executive order, and/or other legal instrument that specifies the process and timelines for request and fee payment by operators and approval by State agencies.***(Please specify.)* |
| --- | --- | --- | --- | --- | --- | --- |
| 1 |  | One-timeAnnualOther (please specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| 2 |  | One-timeAnnualOther (please specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| 3 |  | One-timeAnnualOther(please specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| 4 |  | One-timeAnnualOther(please specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |
| 5 |  | One-timeAnnualOther(please specify):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |

1. Is there an official online website through which operators can look up all relevant agencies, procedures, fees,and timelines for the fees listed above?*(Please circle one.)***[Yes/No]**

If yes, please provide the URL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Is there an official online website through which the state publishes the Rights of Way granted by operator (i.e., listing of Rights of Way granted by operator) and terms under which the Rights of Way were granted(i.e., fee paid per meter)?*(Please circle one.)***[Yes/No]**

Ifyes,pleaseprovidetheURL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**DLI4: Development of an effective PPP framework for States**

**Respondent MDAs: State PPP agencies/units or its equivalent (if present in the State), and Finance Ministry, Budget and Planning**

*Please, answer yes or no to the following questions and provide supporting documents where appropriate*

1. **General Question**
2. Has a framework been developed by the state that sets out the institutions, processes, and methodologies for assessment, measurement, monitoring, and management of fiscal commitments and contingent liabilities (FCCL )arising from Public-Private Partnership (PPP) projects?**[No]** If yes,
3. Does the PPP FCCL framework setout the roles and responsibilities of various entities (budget office, PPP unit, debt management office, economic planning office, and contracting agencies) in the management of FCCL, including the responsibility for final sign-off of the FCCL before project approval?**[Yes/No]**
4. Does the framework setout the links between the FCCL and the project approval processes?**[Yes/No]**
5. Does the framework provide for adequate assessment of the economic costs and benefits and value for money of a project as well as the risk profile of the project?**[Yes/No]**
6. Is there a process for the accounting treatment of PPPs in terms of classification as on-or off-balance sheet assets/liabilities of the government?**[Yes/No]**
7. Is the information on FCCL available in the public domain?**[Yes/No]**
8. **PPP Frameworks**

1. Is there existing legislation and regulation that support the implementation of PPPs? **[Yes]**

2. Is there a dedicated unit/agency in place to support the preparation, procurement, and implementation of PPPs? **[Yes]**

3. Are there processes inplace to guide the preparation, procurement, and implementation of PPPs? **[Yes]**

4. Are there standardized PPP documents and templates? **[Yes]**

5. Does the state have a PPP pipeline of projects that has been screened as suitable for PPPs and published in the public domain? **[Yes]**

1. **Funding and Managing Risks**

1. Does the budgetary system support PPPs? **[Yes]**

2. Is there funding available for the preparation, procurement, and implementation of identified first-mover projects?**[No]**

4. Is there a Project Development Fund established to provide long-term financing for the preparation, procurement, and implementation of pipeline projects?**[No]**

5. Is there a framework for financial government support to PPPs? **[No]**

7. Is there a framework for project-level financial and economic assessments? **[Yes]**

**DLI6: Increased Transparency of official fees and procedures**

**Respondent MDA: Governor’s office or its equivalent**

1. **In which MDA(s) are there** grievance redress mechanisms **and what are the service level agreements for responses to queries?**

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| --- | --- |
| **MDA** | **Service level agreement for responses toqueries** |
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**DLI8: Improve domestic and external trade competitiveness**

**Respondent MDAs: Ministry of Commerce, Trade and Industry**

**Question1: Haulage Fees**

|  |  |  |
| --- | --- | --- |
| Does your state collect haulage fees? [Yes/No] | If yes, please, at what rate? ~~N~~\_\_\_\_\_\_\_\_\_\_\_ | Other comments |

**Question2: State Committee on Export Promotion**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. What is the operational status of your State Committee on Export Promotion? **[Active/Inactive]**
 | b) Please, enter the date of last meeting \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | c) What is the council’s source of funding?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | d) How much was budgeted in the current fiscal year(2022)?\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Question3: Complaints and Redress mechanism for traders**

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| --- | --- | --- |
| 1. Does the state have a complaints and redress mechanism?**[Yes/No]**
2. If yes, does it provide for traders?
 | 1. What legal framework established the mechanism?(e.g. law, executive order, other)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 1. Which MDA is responsible for the operations of the mechanism?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**DLI9: Harmonized and more transparent State taxes**

**Respondent MDAs: Ministry of Finance and State Internal Revenue Services**

1. Has your state adopted a presumptive turnover tax regime for small businesses either bypassing a new legislation or by amending an existing one? *Please, provide evidence if yes,***[Yes/No]**
2. Does your state issue consolidated demand notices covering key business-related MDA charges–business rates, fire services, health certification, renewal of permits to operate, etc.**[Yes/No]**
3. Does your state have an active agreement with its LGAs to collect taxes and charges on their behalf? **[Yes/No]**
	1. If **yes**, what is the proportion of total LGA taxes and charges collected by the State Government?\_\_\_\_\_\_\_\_\_\_\_\_
4. Kindly share 3-year (2019–2021) trend of LGA revenues from annual business charges

|  |  |
| --- | --- |
| **Year** | **LGA Revenue from Business Charges (Naira)** |
| 2019 |  |
| 2020 |  |
| 2021 |  |

1. Does the state have an electronic payment platform covering all State taxes and charges fees and rates of all MDAs?**[Yes/No]**
	1. If **yes**, does the electronic payment platform allow fo online payment of state taxes and MDA charges for business related items without necessarily visiting a bank? **[Yes/No]**
		1. Does this apply to any LGA taxes if you currently collect these at SIRS level? **[Yes/No]**
		2. Could this be extended to collect agreed LGA business taxes?**[Yes/No]**

**DLI10: Quick determination of commercial disputes**

**Respondent MDAs: State Judiciary/ Ministry of Justice**

1.) How many cases on average are heard by the magistrate and high court every month? \_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.) How many pending cases are there for each court?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.) How many cases have been referred to alternative dispute resolution (ADR)?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.) Are there limits to adjournments for cases in your state? **[Yes/No]**

5.) Do you have a small claims/Special claims court?**[Yes/No]**

6.) Is there an electronic case management system in use in the high court? Is this used in 100% of cases? **[Yes/No]**

7.) Is there an electronic case management system in use in the magistrate court? Is this used in100% of cases?**[Yes/No]**

8.) How many Judges are there in your state?\_\_\_\_\_\_\_\_\_\_\_

9.) How long on average does it take to resolve a commercial case in your state?\_\_\_\_\_\_\_\_\_\_\_

**DLI11: Establishment of a skills registry and talent development**

**Respondent MDAs: States Ministries of Commerce /IPAs/ State Employment Trust Funds**

1. Does the state have a skills registry/database and when was it established
2. Is the Skills database accessible to the public/employers **[Yes/No]**
3. Are there statistics on the usage of the skills database by employers
4. Is there skills development/acquisition centre in the state and how many are there
5. Has the state conducted a skills audit before
6. Is there a digital/tech hub in the state **[Yes/No].**
7. Is the hub state sponsored or private sector sponsored or sponsored through a PPP framework?