



KOGI STATE GOVERNMENT OF NIGERIA
MINISTRY OF HEALTH
OFFICE OF THE HONOURABLE COMMISSIONER

Date:

**REPORT OF MEETING FOR THE ADOPTION OF COMPREHENSIVE
GUIDELINES FOR CONSOLIDATED PRIMARY HEALTHCARE BUDGET AND
WORK PLANNING.**

Held at Kogi State Primary Healthcare Development Agency on 12th of March, 2025.

In attendance at the meeting are:

1. Commissioner for Health
2. Permanent Secretary, Ministry of Health
3. Executive Director, Kogi State Primary Healthcare Development Agency (KSPHCDA)
4. Director of Planning, Research & Statistics, Ministry of Health
5. Director of Planning, Research & Statistics, Kogi State Primary Healthcare Development Agency
6. Director of Planning, Research & Statistics, Ministry of Finance, Budget and Economic Planning
7. HOPE-GOV Desk Officers (health sector)

Objective: The meeting, led by the Commissioner for Health discussed and adopted the Guidelines for Primary Healthcare Budget Preparation and Consolidated Work Planning in Kogi State.

Opening:

The Honorable Commissioner began the meeting by appreciating the collaborative work that produced the draft guideline at the shortest possible time. He stressed the importance of using standardized guidelines to align health sector planning with the state's development objectives.

Agenda Discussion

1. The Director of Planning from the Ministry of Health provided an overview of the draft guidelines, emphasizing their consistency with the Kogi State Development Plan (2024-2056), SWAp framework and World Bank HOPE project DLIs. The document was developed together with the Ministry of Finance, Budget, and Economic Planning.
2. The Director of Planning KSPHCDA highlighted how the guidelines can help tackle systemic issues such as maternal mortality and infrastructure deficits, emphasizing prioritization of resources and cooperation among all MDAs, including the Ministry of Works, for primary healthcare development.

3. The State Director of Planning verified that the document aligns with fiscal policies and the State budget processes. He affirmed that the guidelines will help reduce duplications and increase inter-agency and cross-sectoral collaborations.

Meeting Resolutions:

1. After discussion and clarifications of grey areas, the comprehensive guidelines for consolidated primary healthcare budget and work planning were unanimously voted for approval to serve as the standard framework for primary healthcare budgeting and work planning in Kogi State
2. The Commissioner for Health passed his approval for the guidelines to be issued to all health MDAs in Kogi State.
3. All health sector MDAs are required to strictly follow these guidelines, going forward. Approved and signed copies to be sent to all relevant MDAs immediately.
4. Where necessary, the Ministry of Health will work with the Ministry of Finance, Budget and Economic Planning to organize training sessions for MDA staff to ensure proper implementation.

Action Plan:

10. The Ministry of Health will distribute the guidelines to all health sector MDAs.

Conclusion

This report is confirmed as an accurate account of the meeting's proceedings and the adoption/approval of the Guidelines for Consolidates Primary Healthcare Budget Preparation and Work Planning in Kogi State.

Approved by: Honorable Commissioner for Health


Dr Abdulazeez Adams Adeiza
Hon. Commissioner of Health