



**KOGI STATE UTILITY INFRASTRUCTURE MANAGEMENT AND
COMPLIANCE AGENCY
NO 5 RCCG ROAD, LOKOJA 260101,
KOGI STATE
TEL: 0810 830 3031**

**APPLICATION PROCESS AND GUIDELINES FOR OBTAINING APPROVAL
FOR RIGHT OF WAY (ROW)**

In accordance with the provisions of the Kogi State Utility Infrastructure Management and Compliance Agency and Others Matter Connected Therewith, 2018, available online at <https://kogistate.gov.ng/wp-content/uploads/KUIMCA-law.pdf> and Kogi State Governor's Executive Order 004, 2023 on ROW, The Kogi State Utility Infrastructure Management and Compliance Agency is authorized to issue permits for the use of Right of Way to ALL telecommunications operators, electricity generation and distribution companies (Gencos and Discos), amongst others. All individuals and organizations seeking to obtain a Right of Way permit can apply through the following process:

Step 1: Submit application.

The applicant will submit a letter of application addressed to:

The Director General
Kogi State Utility Infrastructure Management and Compliance Agency
No 5 RCCG road, Lokoja 260101, Kogi

The following information should be on your letter of application:

1. Current Company address and Valid Phone Contact
2. The subject of your application must clearly state, "Application for Right of Way."
3. Proof of Tax Identification Number (TIN)

4. Indicate area of interest for installation

Step 2: Gather and submit copies of all required documents.

The company must gather and submit photocopies of the following documents:

- a. Certificate of Incorporation of Company with CAC
- b. Certified True Copy of (CTC) of Articles & Memorandum of Association
- c. Certified True Copies (CTC) of Form CO7 (List of Company Directors)
- d. Tax Clearance Certificate or Evidence of Current Tax Clearance Certificates
- e. Certificates of qualified Technical Staff (where applicable)
- f. The project proposal includes the list of routes, scope of work, budget, evidence of funding, portfolio of prior fiber deployment, site survey/assessment plan, risk assessment, compensation plan, and occupational health and safety plan.
- g. Evidence of payment

Step 3: Cost and Location of Payment:

Upon the Director's General approval, the Applicant will be issued an invoice with the following information:

Amount: Fee will be calculated at NGN 145 (One Hundred and Forty-Five Naira) per linear meter.

Payment made to:

Account Name: Kogi State Government TSA Account

Bank: All commercial Banks in Nigeria

STEP 4: Inspection by the Bureau of Lands and Urban Development

The Bureau of Lands and Urban Development will invite the applicant for inspection upon payment for :

Inspection of proposed routes

Study of Route Diagram, Distance to be covered.

Time frame: 7 days

Step 5: Review of Proposals

The Bureau of Lands and Urban Development will reassess the project proposal, including the list of routes, scope of work, budget, portfolio of prior fiber deployment, site survey/assessment plan, risk assessment, and occupational health and safety plan.

Time frame: 7 days.

Step 6: Approval and Collection:

Successful applicants are notified via phone or text to visit the Kogi State Utility Infrastructure Management and Compliance Agency office at the address below for approval collection.

Timeframe:

The application processing timeframe is twenty-one (21) days, depending on the scope of work and if the application meets the requirements.

Definition:

"Requesting Entity" shall include publicly and privately owned organizations that require authorization to utilize the right of way on any location in Kogi State."

For more information, inquiries, or complaints, please get in touch with us via +0810 830 3031 or walk into our office to visit the office of Kogi State Utility Infrastructure Management and Compliance Agency No 5 RCCG road, Lokoja 260101, Kogi from 9 am-5 pm Monday -Friday

SIGNED

**ABDULQADIR SULEIMAN'S
DIRECTOR GENERAL**

16th of December 2023

