

REGISTER OF UNCLER STAFF - BASSA LGA

STAFF PERSONAL DETAILS														STAFF SCREENING & VALIDATION COMMITTEE				STAFF SCREENING APPEAL COMMITTEE REPORT						
S/N	EMPLOYEE NAME	EMPLOYER / LGA/LGA	DEPARTMENT /SCHOOL	DATE OF FIRST EMPLOYMENT	DATE OF CONFIRMATION	DATE OF LAST PROMOTION	CURRENT GRADE	STEP	DATE OF BIRTH	EDUCATIONAL QUALIFICATION	LGA OF ORIGIN	GENDER	BANK NAME	BANK ACCOUNT NUMBER	NATURE OF PROBLEM	SCREENING COMMITTEE REVIEW REMARK	FORENSIC AUDITOR'S ADDITIONAL REMARKS	TECHNICAL COMMITTEE FINAL REMARK	ACTION PLAN	APPEAL COMMITTEE REMARK	QUALITY ASSURANCE COMMENT	TECHNICAL COMMITTEE RECOMMENDATION	REVISED STATUS	REVISED ACTION PLAN
1	ABDULLAH ALHASSAN	BASSA	AGRIC. & NATURAL RESOURCES	01-12-1987	01-01-1990	01-01-2012	13	4	13/6/1970	HND	BASSA	M	FIRST BANK PLC	2010140349	Underage Employment	Staff Employed as Minor before attaining the age of 19	The staff was confirmed to be employed as a Minor contrary to Public Service Rule and the Constitution of the Federal Republic of Nigeria	Staff employed before attaining the age of 18 years (as minor) in breach of the PSR (Rule 020205 i.e. Eligibility for Appointment)	To be sanctioned for being employed as a minor and DISMISSED from Public Service. The officer (s) that signed their appointment letter should be TERMINATED	Relevant documents attached and duly sighted. The staff was employed in 1987 and was born in 1970. Reconciling the two dates, it shows that the staff was 17 yrs (under age) at the time of entering the service.	Staff was employed in 1970 and was employed in 1987 at the age of 13 years. Not underaged at the point of employment since the legal appointment age in 1987 was 15 years.	Staff not underaged at the point of employment in 1987 when legal appointment age was 15 years.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
2	ABDULLAH UMAR	BASSA	WORKS, LAND & HOUSING	01-01-1998	01-01-2000	01-01-2006	7		05-06-1963	TRADE TEST 1	BASSA	M	FIRST BANK PLC	2005358360	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	Relevant documents attached except FSLC cert. Recommended for your own further consideration.	Staff was employed as an operator on GL 01 with trade test II, II & I without FSLC. Now on GL 07 as a chief operator, still without FSLC.	Abnormal career advancement without FSLC to GL 07. Subject to stagnation and redundancy review. Staff has been on GL07 since 2006 till date.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 10 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
3	ABDULMUMIN A. KHADIAT	BASSA	AGRIC	05-01-1993	05-01-1995	01-01-2014	7	5	05-03-1970	TRADE TEST	BASSA	F	FIRST BANK PLC	201830333	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Recommended for clearance	Staff provided all relevant academic records and other relevant documents and she is hereby recommended for clearance.	Staff has adult and non-formal education in 1999 with trade test certificate. She is already on her peak of service.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
4	ABEL PADAWA	BASSA	AGRIC. & NATURAL RESOURCES	01-11-1988	01-11-1990	01-01-2006	5	10	01-03-1959	VOCATIONAL CENTRE	BASSA	M	FIRST BANK PLC	201854081	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	Relevant documents attached and duly sighted. However, the declaration of age earlier submitted by staff has been altered. Going by DOB on FSLC, staff is due for retirement in 2017. Recommended for clarification.	Employed in 1990 on GL 02 as field attendant with FSLC. The staff is currently on GL 05 and the highest academic qualification is FSLC and cert. in Basic Home Economics from the Adult and non formal Education. Staff has been on same grade level for over 17 years now. This abnormal career advancement applies to staff.	The staff is due for retirement since Jan 3rd 2017. Therefore, recommended for retirement.	Staff has attained the mandatory age of 60 years or has served for mandatory period of 35 years	Staff name to be moved to REGISTER OF CLEARED STAFF. However, the staff should be transfer to Pension and placed on Pension by the Bureau of State or LG Pension and arrears of salary if any should be paid. In the same vein any excess salary earned after effectively date of retirement should be deducted from gratuity in line with PSR.
5	ABIBA GIWOIWO KPONGBO	BASSA	PHC	01-01-2003	01-01-2005	01-01-2006	4	1	05-05-1965		BASSA	F	FIRST BANK PLC	2011827689	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	Employed in 2002 on GL 03 as Health Assistant. The highest qualification possessed by the staff before employment was FSLC which she claimed to have lost. She was promoted last in 2006 and remains stagnated on GL 03 since then without additional qualification(s) and promotion.	Affidavit as to loss of FSLC. Staff has been stagnated and redundant in service since 2006. Not cleared	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
6	ABIWA SHIRYA	BASSA	HEALTH	02-10-1985	29-09-1986	01-09-2002	5	1	03-07-1962	DIPLOMA	BASSA		First City Monument Bank Plc	2284814015	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (ies) of FSLC/SSCE/GCE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted. Recommended for clearance.	Staff was employed on GL 01 as a revenue collector in 1985, now, last promoted to GL 05 in 2002 without additional qualification since then. He should be advised to retire based on stagnation.	Staff should be advised to retire. There is no formal academic cert. to justify the retention of staff in the service.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
7	ADAMU SULEIMAN	BASSA	AGRIC	12-01-1987	12-01-1989	09-01-2014	12		15/5/1965	ND	BASSA	M	FIRST BANK PLC	2000394437	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (ies) of FSLC/SSCE/GCE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents attached and duly sighted except FSLC. However, an affidavit, attestation and police report are attached to support loss of documents.	Staff was employed in 1987 on GL 03. SSCE (1985) with pass in two subjects and other relevant documents attached.	Staff has no SSCE but 2 papers of WAEC. Subject to review to clear.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
8	AHMED KAGHI S.	BASSA	EDUCATION	14/10/1988	29-11-1998	01-01-2013	14		13-07-1968	NCE	BASSA	F	Union Bank Plc	0013245309	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	Relevant documents attached. However, there is disparity in age btw SDA (1968) & records of service (1966). Therefore, the staff is not cleared due to age disparity and abnormal career advancement	Abnormal career advancement- Staff was employed in 1988 on GL 04, advanced to GL 05 in 1990, GL 06 in 1992, GL 07 in 1993, GL 08 in 1996 and GL 09 in 2000, GL 10 in 2003, GL 12 on 2006, GL 13 in 2010 and GL 14 in 2013. Also, there is disparity in age btw SDA (1968) & records of service (1966). Therefore, the staff is not cleared due to age disparity and abnormal career advancement	Age disparity confirmed. Staff moved from one cadre to the other depending on the preferred position. This is truly an abnormal career advancement. Staff is currently chief social welfare on GL 14. Redundancy and inefficiency portrayed. Not cleared.	Improper career advancement and promotion. Age disparity between official records & Staff has been stagnated on same grade level having reached the bar of his/her qualification.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.
9	AISHAT I. SHAIBU	BASSA	HEALTH	01-12-2007	01-12-2009	NIL	3	10	30-10-1978	SSCE	BASSA		First City Monument Bank Plc	2282368019	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (ies) of FSLC/SSCE/GCE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted	Original of relevant documents are provided and duly sighted. Recommended for clearance.	Photocopies of all relevant documents required for this exercise were seen and duly sighted. To be cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
10	AKOGU ELIZABETH	BASSA	EDUCATION	01-06-2002	01-06-2004	04-10-2005	4	1	07-06-1976	TISEP	BASSA		FIRST BANK PLC	2011843159	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (ies) of FSLC/SSCE/GCE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	No original certificate, only for FSLC & Teachers is service sighted. Recommendation for consideration.	Stagnated on same GL 04 for 12 years now. Staff was employed on GL 03 in 2002 and once promoted to GL04 in 2005. And since then remain on the same level till now. Staff is recommended to be retired based on redundancy issue. Not cleared.	Affidavit as to loss of original teacher's in-service education prog. B cert. and police extract. Affidavit as to report on burnt school/attestation from pry. Schl. Not cleared.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
11	AKPENA CALEB	BASSA	PERSONNEL	02-01-2002	02-01-2004	01-01-2011	6		12-09-1958	DIPLOMA	BASSA	M	First City Monument Bank Plc	2296110017	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	Relevant documents attached and duly sighted.	Staff was employed in 2002 and placed on GL 03 with a certificate in typing and FSLC. Advance to GL 04 in 2005, GL 05 in 2007 and now on GL06.	Subject clearance of staff to re-grading to GL 04 to correct this abnormal advancement.	Improper career advancement and promotion	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.
12	AKUBO TIMOTHY	BASSA	FINANCE	01-07-2003	05-02-2005	01-01-2012	12	6	20/01/2012	DIPLOMA	BASSA	M	HERITAGE	6003674784	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents attached and duly sighted.	Relevant documents were attached and duly sighted. Recommended for clearance.	All relevant documents attached and duly sighted.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
13	AKUMPA JOHN	BASSA	EDUCATION	24-07-1980	24-07-1991	01-01-2013	13	4	05-08-1965	DIPLOMA	BASSA	M	FIRST BANK PLC	2002705341	Underage Employment	Staff Employed as Minor before attaining the age of 18	The staff was confirmed to be employed as a Minor contrary to Public Service Rule and the Constitution of the Federal Republic of Nigeria	Staff employed before attaining the age of 18 years (as minor) in breach of the PSR (Rule 020205 i.e. Eligibility for Appointment)	To be sanctioned for being employed as a minor and DISMISSED from Public Service. The officer (s) that signed their appointment letter should be TERMINATED	Staff was employed in 1989 while he was born in 1965. hence, he was not an underage staff. However, staff submitted letter of admission for sandwich program and letter of approval/release from LGA. However, copies not in file and application letter was not attached letters of approval are suspicious	Staff was employed in 1989, born in 1965, hence, under age employment does not arise as this is 24 years difference. However, sandwich program is for 5 years program. Staff only presented 3 months release approval study leave approval covering 2015/2016 session out of 5 years program	Submitted admission letter and release/sponsorship letter that were not previously submitted.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid

REGISTER OF UNCLEAR STAFF - BASSA LGA

STAFF PERSONAL DETAILS														STAFF SCREENING & VALIDATION COMMITTEE				STAFF SCREENING APPEAL COMMITTEE REPORT						
S/N	EMPLOYEE NAME	EMPLOYER / LGA/LGA	DEPARTMENT /SCHOOL	DATE OF FIRST EMPLOYMENT	DATE OF CONFIRMATION	DATE OF LAST PROMOTION	CURRENT GRADE	STEP	DATE OF BIRTH	EDUCATIONAL QUALIFICATION	LGA OF ORIGIN	GENDER	BANK NAME	BANK ACCOUNT NUMBER	NATURE OF PROBLEM	SCREENING COMMITTEE REVIEW REMARK	FORENSIC AUDITOR'S ADDITIONAL REMARKS	TECHNICAL COMMITTEE FINAL REMARK	ACTION PLAN	APPEAL COMMITTEE REMARK	QUALITY ASSURANCE COMMENT	TECHNICAL COMMITTEE RECOMMENDATION	REVISED STATUS	REVISED ACTION PLAN
14	AUDAM DEBORAH	BASSA	HEALTH	01-01-1992	01-01-1994	01-01-2006	5	3	28/8/1963	WASSC	BASSA	F	UBA	1016510802	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	Employed in 1992 as Health Attendant on GL 01, she was later promoted to GL 05 in 2006. She is still on that grade level 11 years after(stagnated employment). Therefore, staff not cleared due to stagnation on the same grade since 11 years.	Manipulation of employment and redundancy of staff. Not cleared.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED , retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
15	AUGUSTINE AGUYE	BASSA	WORKS	17-10-1985	15-10-1987	01-01-2012	7	3	16-07-1966	TRADE TEST	BASSA		FIRST BANK PLC	2012740547	No relevant documents to support qualification claimed	Incomplete employment records e.g no appointment letter or confirmation letter etc	Incomplete employment records e.g appointment letter, confirmation letter, etc.	staff employment records such as letter of appointment, confirmation letter, promotion letter, Academic or Professional qualification not provided, to be given 30days to provide all outstanding documents	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents attached and photocopies duly sighted.	No evidence of any symptoms of manipulated employment. The staff was employed on GL 01 and he has only FSLC as at then. He has obtained trade test 3 to 1 after he has been employed. All documents submitted are reviewed and found okay. To be cleared.	Review of staff file is okay.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
16	BAIMOH GRACE	BASSA	FINANCE	14/11/1990	14/11/1992	01-01-2013	3	1	14/07/1965	CPE	BASSA	F	FIRST BANK PLC	201853170	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents were attached and duly sighted. Recommended for clearance	Staff was employed on 14/11/1990 as a revenue collector on GL 03 with FSLC, now on GL 05 as S.C.O in 2013. Meanwhile, staff was retrenched in 13/5/1991 and reinstated in 21/5/1991. Staff claimed that her retrenchment was a mistake. Therefore, staff is not cleared for being employed on GL 03 with FSLC.	Staff is a revenue collector with FSLC. Staff was retrenched by the government and re-instated 1991. Not cleared	Improper career advancement and promotion	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.
17	BLESSING ELE-OJO SHABU	BASSA	HEALTH	01-05-2006	01-05-2008	01-01-2013	8	1	15-11-1983	NO	BASSA		United Bank of Africa Plc	20744751	Falsification of age	Disparity in Date of Birth on the statutory documents and the staff employment records	Discrepancies in Date of Birth (DOB) on birth certificate/Statutory Declaration of Age (SDA, First School Leaving Certificate (FSLC) and West African Examination Council (WAEC) certificate.	Not Cleared - Staff to be sanctioned for discrepancies in age (DOB) in official records. Apply PSR (Rules Q20301 (g) i.e. Misconduct (Dishonesty))	To be sanctioned for Misconduct (Dishonesty) in line with Public Service Rule Q20301 and TERMINATED from Public Service.	Disparity in DOB exist on FSLC(1982). The disparity only exist in the day and month of birth, not in the year of birth.	The disparity in the month of birth noted btw SDA(16/6/1982) and FSLC(15/11/1982). This difference is not material and therefore, the irregularities can be overlooked. To be cleared.	Disparity in the month "Nov" & "June" 1982 respectively. Review to clear as the disparity in age is in month not year. Not cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
18	BONYI EMMANUEL	BASSA	EDUCATION	01-01-1998	01-01-2000	01-01-2011	10	4	05-02-1975	NCE	BASSA	M	FIRST BANK PLC	2005596308	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	NCE looks suspicious. Staff may be cleared on the interim basis. The certificate should be verified.	Staff documents reviewed and found okay. However the NCE presented by staff should be verified to confirm the authenticity.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
19	DANIEL ZHYA	BASSA	HEALTH	01-12-2003	01-12-2005	01-01-2008	4		01-02-1970	FSLC	BASSA	M	FIRST BANK PLC	201839893	Invalid account details	Stagnated on same grade for 8 years and above	Staff has been on the same grade for over 8 years without advancement	Staff to be retired in line with Public Service Rule (Rules Q20810) and place on Pension list	Staff name to be removed from active public service and be placed on pension in line with PSR Q20810.	Relevant documents attached and duly sighted. Recommended for clearance.	Relevant documents and academic records were attached and duly sighted. Recommended for clearance.	Staff status is recommended for review as the documentation review did not reveal non-compliance with the appeal guidelines. However, staff has been stagnated on same grade level for close to 9 years now.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED , retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
20	DOGWO BLESSING ELEOJO	BASSA	EDUCATION	06-12-2002	06-01-2004	15/01/2012	6	6	30/12/1985	NCE	BASSA	F	FIRST BANK PLC	201829339	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted. However, Reconciling DOA 1985 and date of employment, 2002 shows that staff was employed at the age of 17 years. Underage employment confirmed.	Staff can no longer be held for underage employment as he was born in 1985 and got employed in 2002 at the age of 17 years old, which was in tandem with the minimum legal allowable age of 15 years for appointment into the Public Service as at then.	Under-age employment allegation quashed as the legal appointment age into Public Service in 2002 was 15 years. No evidence of study leave with pay but letter of inter cadre transfer with the attainment of NCE.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
21	EGAMANA VICTORIA	BASSA	HEALTH	22/3/1989	22/3/1991	01-10-2004	5	6	12-09-1958	FSLC	BASSA	F	Union Bank Plc	0040154894	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	Staff advanced to GL 05, a step higher than her peak of GL 04 as an FSLC holder. Recommended to revert back to GL 04.	Staff was employed as a Health Attendant on GL03 with FSLC. But now now on GL05 with FSLC. This is abnormal placement and advancement. Not cleared.	Staff to re-grade to GL 04 as she was promoted above her cadre bar. Staff has been stagnated on same grade level since the past 13 years now.	Improper career advancement and promotion & Staff has been stagnated on same grade level having reached the bar of his/her qualification.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.
22	EGBO ROSE	BASSA	EDUCATION	12-01-1987	12-01-1989	01-01-2005	7	5	10-03-1969	HOME ECON	BASSA	F	FIRST BANK PLC	2002705482	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	No original grade II cert, statement of account reviewed and it was noticed that majority of her withdrawals were done in Abuja and its environs. Recommended for further investigation	The woman came with advanced cancer of the breast, according to her she has been receiving treatment at Abuja. Should be retired and paid arrears.	Staff has to stay in Abuja for breast cancer treatment.	Staff with visible disability or health challenge which may adversely affect the discharge of staff duty.	Move name of staff to REGISTER OF CLEARED STAFF and arrears of salary if any and advised staff to RETIRE immediately.
23	ELOGUN MARY	BASSA	AGRIC	07-05-1988	07-05-1990	12-05-1998	7	15	06-02-1958	CERT COURSE	BASSA	F	First City Monument Bank Plc	2250994015	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	Original documents sighted and photocopies attached.	Documents reviewed and no exception sighted in the file. Staff has been on same grade level for over 10 years now.	All relevant documents attached and duly sighted. Subject to review over stagnation and redundancy for being stagnated on same grade for over 10 years.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED , retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
24	FATIMA M. DAUDA	BASSA	PHC	01-02-1997	01-02-1999	01-01-2012	9	8	11-08-1976	NCE	BASSA	F	First City Monument Bank Plc	2017095014	New employment (2015 and 2016)	Staff was employed in 2015/2016 for political reasons	The staff appointment was done towards the end of the last administration for political patronage	Staff Employed in 2015 and 2016, remained null and void in line with His Excellency pronouncement	All those employed or reinstated from January 1, 2015 to January 27, 2016 should be TERMINATED.	All relevant documents attached and duly sighted. However, staff was employed in 1997 and confirmed in 2005. The officer works in kpata just across the river and makes withdrawal in kotoja which is okay.	The officer was employed in 1997 on GL 05 with Grade II cert. as class teacher and has not left job since then. Having checked the file and no other issue found, she is therefore recommended for clearance.	The staff is not a newly employed staff. Therefore, he has fulfilled all necessary requirements. To be cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
25	GARA PAUL	BASSA	FINANCE	03-01-1988	01-01-1990	01-01-2015	14		14/03/1988	B.SC	BASSA	M	FIRST BANK PLC	2002207388	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents attached and duly sighted.	Staff relevant documents including application and approval for study leave reviewed and confirmed okay.	Relevant academic records and other documents attached and duly sighted.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
26	GWATANA ISAAC	BASSA	BUDGET	01-09-1990	01-09-1992	01-01-2011	14	1	09-05-1967	DPA	BASSA		FIRST BANK PLC	2000233947	New employment (2015 and 2016)	Staff was employed in 2015/2016 for political reasons	The staff appointment was done towards the end of the last administration for political patronage	Staff Employed in 2015 and 2016, remained null and void in line with His Excellency pronouncement	All those employed or reinstated from January 1, 2015 to January 27, 2016 should be TERMINATED.	Relevant documents attached and duly sighted. The staff was employed in 1990 and confirmed in 1992.	Staff was employed in 2004 on GL 06 with certificate in Executive grade (Account/Audit) Highest qualification is Diploma in Public Account & Audit.	Staff Highest qualification is Diploma in Public Account & Audit. Staff not to be allowed promotion beyond current grade and if there is no additional qualification within the next 3 years, should be advised to retire.	Employed and promoted with 'Certificate Course', OD or HD (Non Accredited certificates). These certificates are only required for proficiency and not for career progression	Staff name to be moved to REGISTER OF CLEARED STAFF , however holders of Certificate Course, OD, HD can no longer use the certificates for employment or to enjoy promotion, while those in service can no longer be promoted beyond their current grade. Also holder of the certificates are to develop themselves within 3 years, otherwise to be ADVISED TO RETIRE .

REGISTER OF UNCLER STAFF - BASSA LGA

STAFF PERSONAL DETAILS														STAFF SCREENING & VALIDATION COMMITTEE				STAFF SCREENING APPEAL COMMITTEE REPORT						
S/N	EMPLOYEE NAME	EMPLOYER LGA/LGA	DEPARTMENT /SCHOOL	DATE OF FIRST EMPLOYMENT	DATE OF CONFIRMATION	DATE OF LAST PROMOTION	CURRENT GRADE	STEP	DATE OF BIRTH	EDUCATIONAL QUALIFICATION	LGA OF ORIGIN	GENDER	BANK NAME	BANK ACCOUNT NUMBER	NATURE OF PROBLEM	SCREENING COMMITTEE REVIEW REMARK	FORENSIC AUDITOR'S ADDITIONAL REMARKS	TECHNICAL COMMITTEE FINAL REMARK	ACTION PLAN	APPEAL COMMITTEE REMARK	QUALITY ASSURANCE COMMENT	TECHNICAL COMMITTEE RECOMMENDATION	REVISED STATUS	REVISED ACTION PLAN
27	HARUNA ABDULKADIR	BASSA	EDUCATION	07-06-2000	01-05-2003	01-01-2013	13	8	08-06-1969	B.Sc	BASSA	M	FIRST BANK PLC	200641091	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (es) of FSLC/SSCE/CE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Recommended for clearance	Name on SDA (HARUNA ABDULKADIR, 1979), name on GD II cert. (HARUNA ABDULKADIR, 1988), Name on NCE cert. (HARUNA TITHI ABDULKADIR, 1972), Name on BSC (HARUNA TITHI ABDULKADIR, 1996). Though staff sworn an affidavit on 23/1/2017 for the additional name, but it was not backed up with paper publication. May be cleared but made to submit newspaper publication of name.	Additional name by staff not supported by paper publication.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
28	HASSAN FATIMA	BASSA	HEALTH	01-01-1992	01-01-1994	01-01-2006	4	8	03-01-1975	SSCE	BASSA	F	FIRST BANK PLC	2012771899	Underage Employment	Staff Employed as Minor before attaining the age of 18	The staff was confirmed to be employed as a Minor contrary to Pupil Service Rule and th Constitution of the Federal Republic of Nigeria	Staff employed before attaining the age of 18 years (as minor) in breach of the PSR (Rules 020205 i.e. Eligibility for Appointment)	To be sanctioned for being employed as a minor and DISMISSED from Public Service. The officer (s) that signed their appointment letter should be TERMINATED	Relevant documents attached and duly sighted. The staff is suspected of underage employment. However, records indicated that the staff was born on 01/03/1972 and employed in Public Service as at 1992, the staff was not employed as a minor.	Staff age of birth as indicated in the complaint form is 01/03/1975 and got employed on 1st Jan, 1992 at the age of 17 years (a 1992-1975). Since 15 years is the legal appointment age into Public Service as at 1992, the staff was not employed as a minor.	Irregularities in the LG Service. Not cleared as there is no available documents to evaluate staff. Staff has been stagnated on same grade level since about 11 years now.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
29	HULEHI OSCAR GODWIN	BASSA	ADMIN	06-11-2002	06-11-2004	01-01-2015	12	1	14-02-1978	NO	BASSA		FIRST BANK PLC	2011827146	Staff is a confirmed Diapora worker	The staff is a confirmed diaspora worker making withdrawals from location outside his/her primary place of assignment	Review of Bank Statement also confirmed the staff to be a diaspora worker	Staff is collecting salary without working, this is cheating. Staff salary account are being credited with salary but withdrawal from the account is consistently done from location outside the primary place of assignment. Apply PSR (Rules 030402 (q) i.e. Serious Misconduct (Holding more than one full-time paid job) or (s) Serious Misconduct (Divided Loyalty) or Rules 030301 (g) Misconduct (Disobedience))	This is a clear case of Cheating. The staff should be DISMISSED from Public Service. All salaries and allowances illegally earned to be recovered. The supervisor that signed the Annual Appraisal Evaluation Report (APER) and Bio-data form to be advised to TERMINATED.	Relevant documents attached and duly sighted. Diaspora withdrawing confirmed.	Forged Bio data form produced by Bassa Local Govt, without authorised signature. Staff application for the release to undergo a course at the University of Abuja and approval dated 4/9/2010 with admission letter attached. However, study leave approval process was not completed before he proceeded for course.	The diaspora withdrawal confirmed. He claimed to be on study leave with pay in Abuja. He presented letter of approval for the SLWP, going through the personal file, the approval process was not completed.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
30	IBRAHIM RAMATU JUMMAI	BASSA	HEALTH	05-01-1993	05-01-1995	11-01-2010	5	15	27/11/1972	SSCE	BASSA	F	FCMB	2243605014	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Original certificates presented and duly verified.	Staff was employed in 1993 on GL 03 and later promoted to GL 05 in 2010 w.e.f 1/1/2009. She has not been promoted since then. Not cleared due to stagnation since 2009.	Irregularities coupled with redundancy. Not cleared.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
31	JACOB AKUMKPA	BASSA	HEALTH	01-01-1992	01-01-1994	01-01-2010	14	8	31-12-1960	SCHEW	BASSA	M	Union Bank Plc	0013247530	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (es) of FSLC/SSCE/CE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents attached and duly sighted. Recommended for consideration.	Photocopies of original cert attached and duly sighted. To be cleared.	FSLC look suspicious.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
32	JERE NAOMI	BASSA	PHC	12-01-2011	14/1/2008	24/11/2011	5	6	05-10-1984	WAEC	BASSA	F	FIRST BANK PLC	2011841076	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	Irregular employment was not sighted in the staff file. However, staff changed her name from Miss Keke Naomi to Mrs Jere Naomi but newspaper Publication and LGA approval in respect of the change of name was not produced. May be cleared but made to produce newspaper publication and LGA approval too.	Irregularities in employment, affidavit as to loss of FSLC. Not cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
33	JIBRIL ISAH SULEIMAN	BASSA	PERSONEL	29-10-2006	29/10/2008	01-01-2013	9	3	12-06-1985	HND	BASSA	M	FIRST BANK PLC	3085315560	Absence from work on Leave without approval	This is a case ofabscension from duty	Staff was confirmed to be on leave over a long period of time without approval	Staff presented back dated study leave approval to cover for going on study without leave. Apply PSR (Rules 030402 (e) i.e Serious Misconduct (Absence from duty without leave))	To be sanctioned for Serious Misconduct (Absence from duty without leave) in line with Public Service Rule 030402 and DISMISSED from Public Service. On a related note the Supervisor who aided and abetted should be TERMINATED	Study leave with pay and resumption to duty sighted with other documents. No bank in Bassa, the proximity of Bassa to Iokojia is close.	Study leave approval and resumption to duty letter after staff completed the course attached. But study leave approval bond not attached. Exacted bond on study leave not attached. Staff may be cleared.	Withdrawals by staff of Bassa in Iokojia okay due to proximity of crossing the Niger river to Iokojia. Response to request for Study leave with pay is seen in letter dated 20/2/2009 and resumption letter with notification of result in letter dated 5/3/11. The file is scanty.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
34	JIBRIN YAHAYA OHINYOI	BASSA	FINANCE	11-06-2002	11-06-2004	09-01-2015	12	3	07-07-1974	DIPLOMA	BASSA	F	FCMB	2176326015	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	Staff looks older than age declared (DOB 1974). However, all relevant academic records and other documents were attached and duly sighted. Therefore staff is cleared.	Relevant documents attached and duly sighted.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
35	JIMBA BARNABAS SHAGARI	BASSA	FINANCE	18-06-2007	18-06-2009	01-01-2015	9	3	15-10-1985	HND	BASSA		FIRST BANK PLC	2011854359	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (es) of FSLC/SSCE/CE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted. To be recommended for clearance.	Staff was employed on GL07 with ND which ordinarily supposed to be employed on GL06. Not recommended for clearance due to improper employment	Staff improperly employed with ND cert. on GL 07 obtained in 2006. Attached to this form is a fraudulent obtained study leave release letter dated 09/04/2009 for HND prog. There is no application for study leave, no approval but only release letter. Revised status 'improper employment on GL 07 with ND & study leave without approval.	Staff employed and placed on grade level above his/her qualification	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.
36	JIMBA JONAH TASHLANE	BASSA	WORKS	15-12-1995	15-12-1997	01-01-2012	12	1	06-06-1971	HND	BASSA		FIRST BANK PLC	2002725039	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (es) of FSLC/SSCE/CE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents presented and duly sighted. Considered for clearance.	Photocopies of all relevant documents required for this exercise were seen and duly sighted. To be cleared.	All relevant documents attached and duly sighted. To be cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
37	JIMBA NAOMI MONDAY	BASSA	EDUCATION	01-11-2005	01-11-2007	01-01-2009	6	7	23-06-1985	NCE	BASSA		FIRST BANK PLC	2012693904	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (es) of FSLC/SSCE/CE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant documents attached and duly sighted.	Staff was employed as a class teacher on GL 05 in 2005 with SSCE cert. obtained in 2001, which ordinarily supposed to be employed on GL 4. He later presented NCE cert obtained in 2009 and promoted to GL 06 instead of GL 07.	Irregular employment with no process and staff employed while still in school. Not cleared.	Staff employed and placed on grade level above his/her qualification	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.
38	JOHN B. RIZAMA	BASSA	FINANCE	10-02-1985	29/4/1988	09-11-2006	7	13	20/5/1958	DIPLOMA	BASSA	M	FIRST BANK PLC	2002689751	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Recommended for clearance subject to craft school certificate	Staff was employed in 1985 as revenue collector and placed on fixed allowance. Appointment was confirmed in 1988 and placed on GL 03. Certificates provided are FSLC and Diploma certificate in Business English Administration obtained from Manchester, England.	Affidavit in place of Loss of FSLC attached. Craft school certificate to be provided.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid

REGISTER OF UNCLER STAFF - BASSA LGA

STAFF PERSONAL DETAILS														STAFF SCREENING & VALIDATION COMMITTEE				STAFF SCREENING APPEAL COMMITTEE REPORT						
S/N	EMPLOYEE NAME	EMPLOYER / LGA/LGA	DEPARTMENT /SCHOOL	DATE OF FIRST EMPLOYMENT	DATE OF CONFIRMATION	DATE OF LAST PROMOTION	CURRENT GRADE	STEP	DATE OF BIRTH	EDUCATIONAL QUALIFICATION	LGA OF ORIGIN	GENDER	BANK NAME	BANK ACCOUNT NUMBER	NATURE OF PROBLEM	SCREENING COMMITTEE REVIEW REMARK	FORENSIC AUDITOR'S ADDITIONAL REMARKS	TECHNICAL COMMITTEE FINAL REMARK	ACTION PLAN	APPEAL COMMITTEE REMARK	QUALITY ASSURANCE COMMENT	TECHNICAL COMMITTEE RECOMMENDATION	REVISED STATUS	REVISED ACTION PLAN
39	KAURA STEPHEN	BASSA	AGRIC	07/08/1987	07/08/1990		7	8	18/01/1970	ATFA	BASSA	MALE	FIRST BANK PLC	2005375686	Underage Employment	Staff Employed as Minor before attaining the age of 18	The staff was confirmed to be employed as a Minor contrary to Public Service Rule and the Constitution of the Federal Republic of Nigeria	Staff employed before attaining the age of 18 years (as minor) in breach of the PSR (Rule 020203) i.e. Eligibility for Appointment	To be sanctioned for being employed as a minor and DISMISSED from Public Service. The officer (s) that signed their appointment letter should be TERMINATED	Relevant documents attached and duly sighted. However, underage employment noted in the staff records.	Under-employment status no longer hold, as staff was employed in 1987 and was born in 1970 i.e (1987-1970). Therefore, he was employed at age 17 which was above the legal allowable appointment age of 15 years into the Public Service as at then.	It has been established that staff was employed in 1987, meanwhile the DOB based on the SOA dated 24/06/2013 is 01/01/1970, meaning he was employed at age 17 i.e 1987-1970, which was above the minimum legal appointment age of 15 years in 1987.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
40	KUMI SUNDAY	BASSA	HEALTH	12-01-2003	12-01-2005	01-01-2007	4	8	07-04-1970	WAEC	BASSA	M	FCMB	2287378011	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	Staff last promotion was in 2007, meaning that he has not been promoted since 10 years ago (Redundancy and stagnation staff). Not cleared for stagnation and redundancy.	Irregularities in employment and documentation. Redundancy staff. Not cleared.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on pension list, while arrears of salaries if any should be paid.
41	KURE MICHAEL HULELI	BASSA	EDUCATION	05-01-1994	05-01-1996	01-01-2004	7	11	15/7/1964	CERT COURSE	BASSA	M	FIRST BANK PLC	2238113010	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	The staff could not produce GCE cert or secretarial studies cert. He still presented stale result. His case should be referred to local govt commission for appropriate placement.	Stale GCE statement of result (1984), stale typist cert. (1990). Staff has been stagnated on GL 07 since 2005 without promotion. Hence, staff not cleared based on stale statement of results and stagnation on grade level since 2005.	subject staff to retirement due to redundancy. Not cleared.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
42	LANIYA YAYEBEMNI	BASSA	PHC	02-01-2004	02-01-2006	01-01-2014	8	3	05-07-1978	JCHEW	BASSA	F	FIRST BANK PLC	2011839752	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	Staff was employed in 2004, retrenched in 2005 and reinstated in 2006. However, letter of retrenchment and reinstatement was attached for review. Therefore, staff is cleared	Irregular employment. Staff was employed in 2004, retrenched in 2005 and reinstated in 2006. Not cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
43	MARY EWU	BASSA	HEALTH	04-01-1989	04-01-1992	01-01-2014	14		22-06-1968	CHEW	BASSA	F	Union Bank Plc	001288810	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (ies) of FSLC/SSCE/GCE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	All relevant academic records were provided and sighted. Recommended for clearance.	No exception found during the review of staff files. To be cleared.	Staff file reviewed and found okay.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
44	MEMUNA ISAH	BASSA	HEALTH	23/8/1988	23/8/1991	01-01-2002	5		08-10-1965	GRADE 2	BASSA	F	FIRST BANK PLC	2011839666	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	The staff failed her GII exams in 1986 she has only FSLC and was employed on GL 03. She has advanced to GL 05 against her qualification.	Staff was employed on 23/8/1988 as community health attendant on GL 3, promoted to GL 05 in 2002, stale SSCE statement of result (1987). Not recommended for clearance.	Employed in 1988 on GL 03, confirmed in 1991. Aside the FSLC, no educational advancement to warrant abnormal career advancement. Staff has been stagnated on same grade level for almost 15 years now.	Staff has reached the limit of his/her cadre and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
45	MICHAEL SHILATU	BASSA	WORKS	29-01-2004	10-02-2006	16-06-2014	7	1	05-05-1970	TRADE TEST	BASSA		FIRST BANK PLC	2022720076	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSCE, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (ies) of FSLC/SSCE/GCE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLER list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	The staff was employed in 2004 as a labourer as GL 02 and confirmed on 2/02/2006. Trade test 1, 1 & 11 is attached for your further direction.	Staff highest qualifications are trade test one, two & three. He should not be promoted beyond the position/cadre he is currently occupied (GL 07).	Staff being an artisan does not need any certificate outside the trade test one, two & three. The bar of his cadre with the trade test is GL 07.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
46	MUSA TANKO	BASSA	FINANCE	24-02-2004	01-05-2006	06-07-2010	9	7	25-05-1978	OND	BASSA		FIRST BANK PLC	2005060016	Staff is a confirmed Diaspora worker	The staff is a confirmed diaspora worker making withdrawals from location outside his/her primary place of assignment	Review of Bank Statement also confirmed the staff to be a diaspora worker	Staff is collecting salary without working, this is cheating. Staff salary account are being credited with salary but withdrawal from the account is consistently done from location outside the primary place of assignment. Apply PSR (Rules 030402 (i) i.e. Serious Misconduct (Holding more than one full-time paid job) or (i) Serious Misconduct (Divided Loyalty) or Rules 030301 (g) Misconduct (Incompetence).	This is a clear case of Cheating. The staff should be DISMISSED from Public Service. All salaries and allowances illegally earned to be recovered. The supervisor that signed the Annual Appraisal Evaluation Report (APER) and Bio-data form to be advised to TERMINATED.	All relevant documents attached and duly sighted.	Investigation revealed that Bassa is not far from Lokoja where most withdrawals took place as revealed in the staff bank statement. Recommended for clearance.	The staff claimed that there is no bank in Bassa which necessitated him to come to Lokoja to withdraw. To be cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
47	NIYZOGBEMBI WANANIE GRACE	BASSA	FINANCE	04-05-2007	04-05-2009	01-01-2011	6	5	22-05-1981	DIPLOMA	BASSA		FIRST BANK PLC	2019610982	New employment (2015 and 2016)	Staff was employed in 2015/2016 for political reasons	The staff appointment was done towards the end of the last administration for political patronage	Staff Employed in 2015 and 2016, remained null and void in line with his Excellency pronouncement	All those employed or reinstated from January 1, 2015 to January 27, 2016 should be TERMINATED.	Staff actually presented her original documents but it is very clear that she is not the owner of those certificates.	Staff first employment was in 2007 on GL 05 and confirmation letter was not attached. He attached normalisation letter dated 15th April, 2011 and promoted from GL 04 to the rank of AEO admin on GL 06. Staff may be cleared but made to produce her confirmation letter.	Evidences available shows that the staff was employed in 4/5/2007 and not 2015.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
48	PAUL KEKE	BASSA	CRAFT MAN	01-09-2003	01-09-2005	01-01-2007	3		24-12-1973	FSLC	BASSA	M			Invalid account details	Stagnated on same grade for 8 years and above	Staff has been on the same grade for over 8 years without advancement	Staff to be retired in line with Public Service Rule (Rules 020810) and place on Pension list	The staff is blind. Recommended to retire.	To be retired. Cleared for retirement due to health challenge.	Staff to be cleared occasioned by his visual impairment. To be retired.	Staff with visible disability or health challenge which may adversely affect the discharge of staff duty.	Move name of staff to REGISTER OF CLEARED STAFF, pay arrears of salary if any and advised staff to RETIRE immediately.	
49	RHODA Y. SHABA	BASSA	AGRIC DEPT	10-04-1987	10-04-1989	01-01-2002	7	11	01-01-1966	FSLC	BASSA	F	FIRST BANK PLC	2002088785	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	The staff was promoted twice in 1998 she should be reverted and be normalized.	Abnormal career development is sustained as staff was promoted twice in 1998, thereafter has remained on same grade level for over 14 years now. Not cleared.	Review over placement of staff on salary GL 07 and subject to redundancy as staff has been on same grade level for about 15 years now. Not cleared	Improper career advancement and promotion & Staff has been stagnated on same grade level having reached the bar of his/her qualification.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.
50	SEKPE DUNIYAN MOSES	BASSA	FINANCE	12-01-2003	12-01-2005	01-01-2014	6		19/9/1963	SSCE	BASSA	M	FIRST BANK PLC	2012651452	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	All relevant documents and academic records were attached and duly sighted. Recommended for consideration.	Staff was employed in 2003 and placed on GL 04. Promoted to GL 05 in 2011, promoted to GL 06 in 2014 and currently still on the same grade. The advancement is normal. Staff is therefore recommended to be cleared.	Relevant documents attached. Staff is SSC holder and the career placement and advancement has been in order for the qualification.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
51	SHIGABA BAKO	BASSA	PERSONNEL	02-07-1985	01-07-1987	01-01-2004	5	10	01-01-1964	CERT COURSE	BASSA	M	FIRST BANK PLC	20053472410	Abnormal Career Advancement	Staff promoted beyond academic qualification	Staff with abnormal promotions/career progression	Staff promoted to grade level beyond their academic qualification or outside their cadre structure. Staff should be regraded	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.	The staff should be reverted to the appropriate GL 03 instead of GL 05. He should make a refund of the excess salaries collected so far.	A review of staff file revealed that he was promoted beyond his academic qualification/competence. Status to be changed to abnormal career advancement, stagnation as staff has remained on same grade level since the last 18 years.	Supervisor are guilty. Revert staff to GL 04 and subject to retirement over stagnation and redundancy. Not cleared.	Improper career advancement and promotion & Staff has been stagnated on same grade level having reached the bar of his/her qualification.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.

REGISTER OF UNCLEAR STAFF - BASSA LGA

STAFF PERSONAL DETAILS														STAFF SCREENING & VALIDATION COMMITTEE				STAFF SCREENING APPEAL COMMITTEE REPORT						
S/N	EMPLOYEE NAME	EMPLOYER LGA/LGA	DEPARTMENT /SCHOOL	DATE OF FIRST EMPLOYMENT	DATE OF CONFIRMATION	DATE OF LAST PROMOTION	CURRENT GRADE	STEP	DATE OF BIRTH	EDUCATIONAL QUALIFICATION	LGA OF ORIGIN	GENDER	BANK NAME	BANK ACCOUNT NUMBER	NATURE OF PROBLEM	SCREENING COMMITTEE REVIEW REMARK	FORENSIC AUDITOR'S ADDITIONAL REMARKS	TECHNICAL COMMITTEE FINAL REMARK	ACTION PLAN	APPEAL COMMITTEE REMARK	QUALITY ASSURANCE COMMENT	TECHNICAL COMMITTEE RECOMMENDATION	REVISED STATUS	REVISED ACTION PLAN
52	SULE FATIMA	BASSA	FINANCE	01-01-2003	01-01-2005	01-01-2009	7	8	10-08-1977	SDC	DEKINA	F	UBA	2041278206	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents attached and duly sighted.	All relevant documents attached and duly sighted. Recommended for clearance.	Original SDC certificate attached with all other necessary documents. Scanty file with little or no information	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
53	SULE SALIFU	BASSA	AGRIC. & NATURAL RESOURCES	01-12-1987	01-12-1989	01-07-1996	7	15	21/12/1960	TRADE TEST 1	BASSA	M	FIRST BANK PLC	2000253738	Invalid account details	Stagnated on same grade for 8 years and above	Staff has been on the same grade for over 8 years without advancement	Staff to be retired in line with Public Service Rule (Rules 020810) and place on Pension list	Staff name to be removed from active public service and be placed on pension in line with PSR 020810.	All relevant documents attached and duly sighted. However, FSLC cert. not attached. The trade I & II can take him to GL 07.	Staff was employed on GL 03 in 1987 as a tractor mechanic without evidence of any academic qualification. The only academic qualification found in the staff file was Trade test III to I obtained in 1990 and 1991 respectively. Staff to provide cert. used to employ him. Not cleared.	No FSLC attached. Staff already running his salary at his peak stagnation level. Review for verification. Staff has been stagnated on same grade for over 20 years now.	Staff has reached the limit of his/her scale and has stagnated on same grade for more than 8 years	The affected staff to be CLEARED, retired immediately and placed on CLEARED LIST OF PENSIONERS on pension list, while arrears of salaries if any should be paid.
54	UMAR YAHAYA	BASSA	FINANCE	01-10-1985	01-10-1987	01-01-2009	14	1	01-03-1964	HDPAA	BASSA		FIRST BANK PLC	2000206765	New employment (2015 and 2016)	Staff was employed in 2015/2016 for political reasons	The staff appointment was done towards the end of the last administration for political patronage	Staff Employed in 2015 and 2016, remained null and void in line with His Excellency pronouncement	All those employed or reinstated from January 1, 2015 to January 27, 2016 should be TERMINATED.	Masterlist of GCE (1984) attached. No traces of 2015/2016 employment.	Trace of 2015 employment not noted in the staff file. The staff is on GL 14 and the highest qualification is Higher diploma.	Irregular return of old staff back to service. Staff employed in 1985, confirmed in 1987 but was promoted in 2004 after several quiet years (19 years). Review reason to have tagged it new employment. Not cleared.	Employed and promoted with 'Certificate Course', 'OD or HD (Non Accredited certificates)'. These certificates are only required for proficiency and not for career progression	Staff name to be moved to REGISTER OF CLEARED STAFF, however holders of Certificate Course, OD, HD can no longer use the certificates for employment or to enjoy promotion, while those in service can no longer be promoted beyond their current grade. Also holder of the certificates are to develop themselves within 3 years, otherwise to be ADVISED to RETIRE.
55	YAKUBU UMARU	BASSA	PERSONNEL	01-09-2000	01-09-2002	01-01-2006	6	1	05-07-1954	TRADE TEST	BASSA	M	FIRST BANK PLC	3061840233	Collecting full salary after the due date of retirement	Staff has being in the employment for over one year after the due date of statutory service year	Excess salary payment should be recovered from both his/her pension and gratuity	To be charged for dishonesty	To be sanctioned for Serious Misconduct (Absence from duty without leave) in line with Public Service Rule 030402 and DISMISSED from Public Service. On a related note the Supervisor who aided and abetted should be TERMINATED	Retired military personnel. Employed as security guard in 2000. Employment supposed to on contract. Not cleared.	Staff date of birth was stated as 1944. Thus he was 72 years old as at 2016 which is above retirement age. The staff is also retired military man and he should not have been given permanent employment. Staff to be disengaged immediately and not to be placed on pension since he is collecting pension from military, but he should be disengaged and placed on contract. received salary up to April, 2016. Not cleared.	Irregularities in employment- Retired military personnel. He should have been employed on contract not given pensionable appointment. Not cleared.	Staff employed when above 50 years of age or Pensioner employed on Pensionable Appointment	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid. However, the appointment should be converted to contract and his/her name removed from payroll.
56	YUSUF REBECCA	BASSA	PHC	13-09-1989	13-09-1991	01-01-2014	14	1	08-04-1972	SCHW	BASSA		FIRST BANK PLC	2003294758	Falsification of age	Alteration in Date of Birth on the statutory documents and the staff employment records	Alteration of Date of Birth (DOB) on Birth Certificate, Statutory Declaration of Age (SDA), FSLC, etc	Staff altered date of birth (DOB) on official and statutory records in the file. Apply PSR (Rules 030402 (a) ie Serious Misconduct (Falsification of records))	To be sanctioned for Serious Misconduct (Falsification of Records) in line with Public Service Rule 030402 and DISMISSED from Public Service.	No evidence of alteration found. Recommended for clearance.	Age alteration not found in any of the staff records/documents. Recommended for clearance	NPC(1972), FSLC(1972) even though DOB stated 12 years wrongly. So, the issue of alteration must have been from the DOB on the FSLC.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
57	ZHIYA ZACHEADUS	BASSA	HEALTH	01-12-2003	01-12-2005	01-01-2014	7	3	12-12-1984	EHT	BASSA		FIRST BANK PLC	2011852977	Stale statement of result	Original certificate (s) for qualification obtained over the last five years is/are not attached to Bio-data	Non presentation of original copy of certificates (FSLC, SSC, Grade II, Diploma, NCE, ND, HND, B.Sc., PGD, Master's Degree, etc)	Staff to submit original copy (ies) of FSLC/SSC/GCE/Grade II or ND/HND/B.Sc./B.A. within 30 working days of receipt of notification.	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Relevant documents and all academic records were provided and duly sighted. Recommended for clearance.	Staff has submitted copies of all certificates obtained and all other documents necessary for review. To be cleared	Relevant documents and all academic records were provided and duly sighted. Recommended for clearance.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
58	ZHOKIWO ALICE	BASSA	HEALTH	01-01-2004	01-01-2006	01-01-2007	4	8	05-10-1968	FSLC	BASSA	F	FIRST BANK PLC	2011852946	Incomplete documentation	All document required for the screening exercise not available	There is incomplete documentation in the Staff file	We affirmed incomplete documentation in the staff file	The Name of staff to remain in the UNCLEAR list until the presentation of outstanding documents, within the stipulated time frame, otherwise DISMISSED thereafter.	Staff was employed in 2004 on GL 02 with FSLC, promoted to GL on 1/1/2007 and obtained SDC in 2011.	Staff on GL 02, confirmation of appointment was done in 2006 and staff was upgraded to GL 04 IN 2007, a year after he was confirmed. Therefore, staff status to be review as 'Improper career advancement'. Not cleared.	SDC attendance in 2011 is not for promotion but competence and skill acquisition. Review as staff is stagnated and redundant with abnormal promotion. Not cleared.	Improper career advancement and promotion	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of wrong placement should be refunded to the State Government.