

DEKHA LEGA OFFICE - CLEARED REGISTER																	DEKHA LEGA OFFICE - CLEARED REGISTER																
SN	EMPLOYEE NAME	EMPLOYER'S CATEGORY	DEPARTMENT / SCHOOL	DATE OF FIRST EMPLOYMENT	DATE OF PRESENT EMPLOYMENT	DATE OF LAST PROMOTION	CURRENT GRADE	STEP	EMPLOYMENT STRUCTURE	STAFF PERSONAL DETAILS										STAFF SCREENING APPEALS COMMITTEE REPORT													
										DATE OF BIRTH	EDUCATIONAL QUALIFICATION	QUALIFICATION TYPE	SEX OF OFFICER	TOWN OF ORIGIN	NAME OF SCHOOL	LOCATION/TOWN OF SCHOOL	ISSUE NUMBER (OFFICER'S LICENSE)	GENDER	BANK NAME	BANK ACCOUNT NUMBER	APPEALS COMMITTEE REMARK	QUALITY ASSURANCE COMMENT	TECHNICAL COMMITTEE RECOMMENDATION	REVISED STATUS	REVISED ACTION PLAN								
1	AHEL SONAM AGARWAL	DOBA	SCHOOL SERVICES (S)	16/01/1985	17/01/1987	17/1/2009	16	9		26/10/1980	B.S.D		Dakha	DOBA	LEGA OFFICE	DOBA	Dakha	M	First City Movement Bank PLC	248833016	Original copies of certificates and service records attached for review. Copies attached.	The officer was employed on GST by the LGD in 1985 in the old service state, which may have been discontinued.	Though officer was employed on GST by the LGD in 1985, this happened under former state. There could be a possibility for staff officer's name to be in the staff list.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
2	AJAY KUMAR SARKAR	DOBA	SCHOOL SERVICES	01/10/1983	01/10/1985	01/01/2014	14	5		11/05/1989	B.S.C ED		ARIKUNDO	DOBA		DOBA	Dakha	F	First Bank PLC	200117205	All documents presented were attached and forwarded for further review.	All documents presented reviewed and the documentation was clear. The staff may be cleared.	The staff file and documents attached reviewed and satisfactory. The staff may be cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
3	AKSHAY KUMAR DEBUI	DOBA	SCHOOL SERVICES	06/07/1980	01/01/2003	01/01/2011	14	5		26/04/1974	ADV DIPLOMA		Dakha	MANE		DOBA	Dakha	F	First City Movement Bank PLC	236894011	Undergraduate employment confirmed.	Staff was born on 26/04/1974 but was employed on 06/07/1980 at the age of 6. However, under the rules of the department, staff may not be considered for promotion from 21/01/1979 to 24/06/2008, as the period of 9 years is considered as a probation period. Thus, staff may be cleared of the probation.	Staff based on Government's policy on pay from 21/01/1979 to 24/06/2008, such a staff may not be shown as an employee in the staff list.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
4	AJAY KUMAR SARKAR	DOBA	SCHOOL SERVICES	10/10/1983	10/10/1985	01/01/2011	15	5		04/04/1982	B.S.D	NCE (NT)	Dakha	KIRAPALA		DOBA	Dakha	M	First City Movement Bank PLC	251650011	Staff was granted study leave with pay upon request to pursue a diploma program.	Staff was actually granted the approved leave to pursue a diploma program at the University of Chittagong.	Approval granted to the staff to exit the degree program was seen in the staff file.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
5	AJAY KUMAR SARKAR	DOBA	SCHOOL SERVICES	10/10/1983	10/10/1985	01/01/2011	15	8		04/04/1982	B.S.D	NCE (NT)	DOBA	BERNA LEGA OFFICE		DOBA	Dakha	F	ACCSS BANK PLC	070882516	Staff presented all relevant documents and certificates.	Documentation reviewed and found to be accurate for the department records without any exception. Staff may be cleared.	No file has been reviewed and no exception noted. Staff to be cleared accordingly.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
6	AJAY KUMAR SARKAR	DOBA	PERSONNEL/ADMINISTRATION	16/01/1984	16/11/1984	17/1/2009	13	5		27/7/1975	B.A		Dakha	DOBA	LEGA OFFICE	DOBA	Dakha	M	First City Movement Bank PLC	251650011	Original copies of certificates and service records attached for review. Copies attached.	The staff was born on 27/07/1975 and was employed on 16/01/1984 at the age of 7 years, which is in line with the prevailing employment age at the time of employment.	The staff employment was in order at the time of employment. The employment age at the time was 11 years. Staff is hence recommended for clearance.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
7	AJAY KUMAR SARKAR	DOBA	PAC	01/01/2005	01/04/2009	01/01/2011	6			01/01/1982	NCE		Dakha	DOBA		DOBA	Dakha	F	ACCSS BANK PLC	070882704	Original copies of certificates and service records attached for review. Copies attached.	Attached documents reviewed and service records signed and copies attached.	No recommendation of the staff's name as no further compliance with regulations.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
8	AJAY KUMAR SARKAR	DOBA	OFFICE	01/01/2008	01/10/2010	01/01/2008	5	1		01/01/1980	SSC		DOBA	DOBA		DOBA	Dakha	M	State Bank PLC	176318274	All relevant certificates and service records presented for review. Copies attached.	Staff presented relevant documents and service records, no exception noted.	Documents reviewed and found to be in order. Staff has been engaged on same grade for about 10 years now.	Staff has reached the limit of higher grade and has engaged on same grade for more than 8 years.	The affected staff to be CLEARED, returned immediately and placed on the staff list. Staff should be engaged on same grade for more than 8 years.								
9	AJAY KUMAR SARKAR	DOBA	PERSONNEL	01/01/2005	11/02/2008	01/01/2012	6	1		01/01/1984	BASC		DOBA	BERNA LEGA OFFICE		DOBA	Dakha	F	ACCSS BANK PLC	070882734	Relevant documents submitted for clearance.	Abnormal employment. Staff was employed in the LGD from 01/01/2005 to 11/02/2008 with pay based on 1987 S.C. In 10/01/2011, the staff was placed on the staff list. Staff was engaged on the same grade for about 10 years now.	Staff was engaged in 2005 with pay based on S.C. revised in 2011. This anomaly was noted and the staff was engaged on the same grade for about 10 years now.	Staff employed and placed on same grade level above higher qualification.	The staff employment history should be reviewed and placed on the staff list. Staff should be engaged on same grade for more than 8 years.								
10	AJAY KUMAR SARKAR	DOBA	ADMINISTRATION	01/12/1982	02/12/1994	01/01/2011	7	5		01/01/1984	NCE		Dakha	ABOCHO		DOBA	Dakha	F	FCMB	251650011	Staff presented documents as required.	The staff was promoted to G-7 by LGD beyond its statutory limit. The staff may not be cleared.	LGD promoted the staff to G-7 above the statutory limit of G-6. The staff is not cleared.	Improper career advancement and promotion.	The staff employment history should be reviewed and placed on the staff list. All salaries and allowances that have been engaged in a result of wrong placements should be refunded to the State Government.								
11	AJAY KUMAR SARKAR	DOBA	SCHOOL SERVICES	01/01/1981	01/01/1983	01/01/2011	14			21/01/1959	BC		Dakha	SLUR		DOBA	Dakha	M	ACCSS BANK PLC	070883003	Staff presented documents as required.	The relevant staff, no exception noted. Staff presented documents as required for review.	Staff already retired. To be paid outstanding salaries and engaged to pension.	Staff has reached the mandatory age of 60 years or has served for mandatory period of 30 years.	Staff name to be moved to REGISTER OF CLEARED STAFF. However, the staff should be engaged on the staff list as per the rules of the State or LGD. Pension and salaries of staff should be paid. In the same way, any other salary received after effective date of retirement should be deducted from gratuity or the staff's pay.								
12	AJAY KUMAR SARKAR	DOBA	SCHOOL SERVICES	10/10/1983	17/10/1994	01/01/2011	13	5		14/01/1982	B.S.D		ARIKUNDO	DOBA	LEGA OFFICE	DOBA	Dakha	M	ACCSS BANK PLC	070883205	All relevant documents presented were attached and forwarded for further review.	All relevant documents presented were attached and forwarded for further review.	The staff documentation was in order under the name above. No exception. Therefore the staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
13	AJAY KUMAR SARKAR	DOBA	PERSONNEL	09/01/2006	09/01/2008	01/01/2014	7	5		24/01/1986	IND		DOBA	BERNA LEGA OFFICE		DOBA	Dakha	M	ACCSS BANK PLC	070883300	Staff presented original copies of all relevant certificates as required.	Staff was engaged in 2006 with pay based on S.C. revised in 2011. This anomaly was noted and the staff was engaged on the same grade for about 10 years now.	Staff was engaged in 2006 with pay based on S.C. revised in 2011. This anomaly was noted and the staff was engaged on the same grade for about 10 years now.	Improper career advancement and promotion. Staff should be engaged on the staff list. Staff should be engaged on same grade for more than 8 years.									
14	AJAY KUMAR SARKAR	DOBA	PERSONNEL	01/01/1983	02/01/1995	01/01/2011	4	15		01/01/1975	SSC		Dakha	DOBA		DOBA	Dakha	M	ACCSS BANK PLC	071788404	Staff is the chief officer. Presented original copies of certificates as required.	Staff is engaged on same grade since 2001.	Staff has reached the limit of higher grade and has engaged on same grade for more than 8 years.	The affected staff to be CLEARED, returned immediately and placed on the staff list. Staff should be engaged on same grade for more than 8 years.									
15	AJAY KUMAR SARKAR	DOBA	SCHOOL SERVICES	10/10/1980	01/01/1992	01/01/2011	14	3		01/01/1982	NCE		Dakha	AGADA		DOBA	Dakha	F	ACCSS BANK PLC	070883512	Staff presented documents as required.	All relevant documents presented were attached and forwarded for further review.	Staff is recommended for reclassification as per the rules of the department. Staff should be engaged on the staff list.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								
16	AJAY KUMAR SARKAR	DOBA	SCHOOL SERVICES	01/10/1984	02/11/2008	01/01/2011	9	5		24/11/1974	DIPLOMA		ARIKUNDO	DOBA		DOBA	Dakha	M	ACCSS BANK PLC	070883743	All relevant documents and certificates presented for review. Copies attached.	Staff was employed in December 2006 on the staff list with pay based on S.C. revised in 2011. This anomaly was noted and the staff was engaged on the same grade for about 10 years now.	Provision of staff within 6 months of employment and promotion. Staff should be engaged on the staff list. Staff should be engaged on same grade for more than 8 years.	Improper career advancement and promotion. Staff should be engaged on the staff list. Staff should be engaged on same grade for more than 8 years.									
17	AJAY KUMAR SARKAR	DOBA	PERSONNEL	09/01/2006	09/02/2006	01/01/2011	7	3		20/11/1979	SSC		DOBA	DOBA		DOBA	Dakha	M	ACCSS BANK PLC	070883554	Relevant documents submitted and attached. Recommended for clearance.	A review of the file suggests that the staff has not met the screening criteria as no recommendation was found. He has been on the staff list since 2004. Recommended for clearance.	Relevant and necessary documents submitted and signed in the staff file. Staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children, if any should be paid.								

14	HELENI MOGGAHARI	DOMINA	SCHOOL SERVICES	01/09/1985	01/09/1987	01/01/2011	14	6	01/01/2012	B. Ed		DOMINA	DOMINA LOCAL OFFICE	DOMINA	DOMINA	M	ACC001 BANK PLC	060702841	Documents presented were reviewed no objection raised.	Abuse of study leave. Study leave was granted for staff to return to the UK to complete a PhD and another study leave was granted to staff to complete a course in the UK. The staff was placed on sick leave. However, staff may be placed back on the staff list if the abuse happened long ago in the old Roman State.	Abuse of study leave. Study leave was granted for staff to return to the UK to complete a PhD and another study leave was granted to staff to complete a course in the UK. The staff was placed on sick leave. However, staff may be placed back on the staff list if the abuse happened long ago in the old Roman State.	Checked	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
15	SAVI BRANCO HARETA	DOMINA	ADMIN	01/02/2004	01/02/2004	01/01/2009	8	7	01/11/2002	TM&E TST		DOMINA	DOMINA	DOMINA	DOMINA	M	ACC001 BANK PLC	070600224	All relevant certificates and service records presented for review.	The staff is currently on GLE, which is beyond the normal limit of his qualification. The staff is recommended for clearance.	The staff was presented beyond GLE which is beyond the normal limit of his qualification.	Improper career advancement and promotion	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.
16	FATIMA SEDI A.	DOMINA	ADMINISTRATION	15/12/1982	14/12/1984	01/01/2001	7	5	01/01/1974	IGC		DOMINA	DOMINA	DOMINA	DOMINA	F	ACC001 BANK PLC	070601633	Recommended for clearance as the staff has the possibility of the relevant documents as required.	Abnormal career advancement as the staff was promoted to G2 beyond her career bar. Not cleared.	The staff was promoted to G2 to G3 outside the career bar. The staff is not cleared.	Improper career advancement and promotion	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.
17	CARROLL OGBADU	DOMINA	ADMINISTRATION	01/07/2011	02/07/2011	01/01/2011	5	4	21/01/1973	IGC		DOMINA	DOMINA	DOMINA	DOMINA	M	ACC001 BANK PLC	071886774	All relevant documents presented, checked and found appropriate. Recommended for clearance.	The staff bank statement and other documents presented are up to date. The staff is recommended for clearance.	The staff file and documents were reviewed and found okay. The staff is cleared.	Checked	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
18	HANNAH AKHU	DOMINA	SCHOOL SERVICES	02/12/1985	02/12/1987	01/01/2011	15	5	01/03/1966	B. Ed		DOMINA	DOMINA LOCAL LIBRARY	DOMINA	DOMINA	F	ACC001 BANK PLC	071000356	Original documents and certificates duly signed, photographs attached and submitted for further verifications.	Improper career advancement as the staff was promoted to G2 to G3 outside the career bar. The staff is not cleared.	The staff cannot be cleared as the promotion of the staff from G2 to G3 and G3 to G4 were not done by LGA. The staff is not cleared.	Improper career advancement and promotion	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.
19	GHASO OGBANJE ALAMI	DOMINA	SCHOOL SERVICES	20/12/1986	27/11/1988	01/01/2007	14	4	04/01/1962	NG		DOMINA	DOMINA LOCAL LIBRARY	DOMINA	DOMINA	F	ACC001 BANK PLC	070601445	Staff presented all relevant documents and certificates.	Documentation reviewed and found to be adequate for the proposed career without any exception. Staff may be cleared.	The staff has been reviewed and no exception noted. However, staff has been engaged on same grade level for almost 10 years now.	Staff has reached the limit of his/her grade and has engaged on same grade level for more than 10 years.	The affected staff to be CLEARED, REGISTERED OF CLEARED STAFF and names of children. If any should be paid
20	IBOCHETI KANAFACE	DOMINA	PLANNING RESEARCH AND STATISTICS	08/1986	08/1987	11/2012	12	4	06/01/1967	IND		DOMINA	DOMINA LOCAL GOVERNMENT SECRETARIAT	DOMINA	DOMINA	M	ACC001 BANK PLC	070601332	Staff presented original documents and certificates as required which were duly signed and reviewed.	Staff to be cleared as file and documents have been reviewed and no exception was noted.	All documents were okay. Staff to be recommended for clearance.	Checked	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
21	IBRAHE OGHU	DOMINA	PLANNING RESEARCH AND STATISTICS	01/06/2000	01/06/2000	01/01/2011	12	4	26/01/1978	IND		DOMINA	DOMINA LOCAL OFFICE	DOMINA	DOMINA	M	ACC001 BANK PLC	070602216	Relevant documents examined and attached. Recommended for clearance.	Review of staff employment records shows that he was employed on G2B with his NO 027.	Staff was employed on the right grade level.	Checked	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
22	IBRAHIM	DOMINA	SECURITY	15/02/1984	15/02/1985	01/01/2011	4	14	12/02/1974	NA		DOMINA	AKRABU	DOMINA	DOMINA	F	First Bank PLC	2010001791	Original documents were signed. Staff has no certificate from the State Government. The staff has no certificate from the State Government. The staff has no certificate from the State Government.	Original documents were signed. Staff has no certificate from the State Government. The staff has no certificate from the State Government. The staff has no certificate from the State Government.	Abnormal career advancement as the staff was promoted to G2 to G3 outside the career bar. The staff is not cleared.	Improper career advancement and promotion. Staff should be referred to the State Government.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.
23	IBRAHIM	DOMINA	FIN. S. SECTION	01/07/1986	02/07/1988	01/01/2011	12	4	12/12/1972	DP/CHA		DOMINA	DOMINA	DOMINA	DOMINA	M	ACC001 BANK PLC	070601638	All relevant documents of the officer were signed and photographs attached for necessary action.	The staff has a comprehensive documentation. And no exception documented while reviewing his records. The staff is cleared.	The staff has a comprehensive documentation. And no exception documented while reviewing his records. The staff is cleared.	Checked	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
24	ISAH BISHU	DOMINA	ADMIN	01/07/1988	01/07/1988	01/01/2000	7	8	01/01/1968	ON		DOMINA	DOMINA	DOMINA	DOMINA	F	ACC001 BANK PLC	070601814	Staff has been presented beyond her qualification for PLC tender.	The staff's highest qualification is P.L.C., and currently on G2B with a certificate of experience signed. The staff is not engaged and staff should be referred to G2B which is the level of her qualification.	Staff to be cleared as G2B being the terminal level of her qualification. Staff is engaged on same grade level for 15 years.	Staff employed and placed at grade level above her qualification. Staff has been engaged on same grade level for about 15 years now.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.
25	ISAH OGBANU	DOMINA	PLANNING RESEARCH AND STATISTICS	02/10/1980	02/10/1982	01/01/2011	13	4	02/04/1973	NA		DOMINA	DOMINA LOCAL OFFICE	DOMINA	DOMINA	M	ACC001 BANK PLC	070601543	Staff was employed at the age of 17 years in 1980.	Staff was on sick leave (G2B) until he was employed on 22/02/1990 at the age of 17 years. This is in line with the employment age of 15 years at that time.	The staff is recommended for clearance in line with the minimum employment age of 15 years at the time of employment.	Checked	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
26	ISAH ATANU FARUKA	DOMINA	OFFICE	02/09/1983	02/09/1985	01/01/2009	16	9	04/1964	B. Ed		DOMINA	AKOLO DIAI	DOMINA	DOMINA	M	First City Monument Bank PLC	256900219	Study leave approved since 11 staff. The staff will be due for retirement by August 2018.	Study leave approved now terminated.	Study leave approved now terminated.	Checked	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
27	ISAH LUCY BRUNDA	DOMINA	SCHOOL SERVICES	01/07/1981	14/07/1981	01/01/2010	16	4	04/06/1966	B. Ed		DOMINA	DOMINA OFFICE ABERIO	ABERIO	DOMINA	F	ACC001 BANK PLC	070601481	Staff has already retired since 01/01/2010.	File reviewed okay. Staff has already retired effective 01/01/2010. Staff to be referred to pension.	Documents reviewed and found to be in order. Staff to be referred to pension.	Staff has attained the mandatory age of 55 years at the level for mandatory period of 10 years.	Staff name to be moved to REGISTER OF CLEARED STAFF and names of children. If any should be paid
28	ISAH ANSARA IZOHAY	DOMINA	PERSONNEL	10/01/1981	10/02/1981	01/01/2007	8	8	04/07/1962	PLC		DOMINA	DOMINA LOCAL OFFICE	IGEA OFFICE	DOMINA	M	ACC001 BANK PLC	070601387	All original documents and certificates signed and presented for necessary action.	Improper employment: staff was employed in G2 (G2B) to G3 (G3) instead of G2 (G2) which has only PLC as his highest qualification. Staff should be referred to G2B which is the level of his qualification.	Staff should be referred to G2B which is the level of his qualification. Staff should be referred to G2B which is the level of his qualification.	Staff employed and placed on grade level above her qualification. Staff should be referred to the State Government.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.
29	ISAHAN PETER ODI	DOMINA	ADMINISTRATION	01/09/1983	01/09/2001	01/01/2007	7	7	14/01/1965	IGC		DOMINA	DOMINA	DOMINA	DOMINA	M	ACC001 BANK PLC	070601678	Staff presented relevant documents submitted for the necessary action. Recommended for clearance.	Promotion done on 26/02/2004 that placed the staff on G2B. The staff is not engaged and staff should be referred to G2B which is the level of his qualification.	The staff promotion to G2B was done by LGA. This employment should have been done by LGA.	Improper career advancement and promotion	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.
30	ISAHARA ALI	DOMINA	ADMINISTRATION	01/09/1983	01/09/1985	01/01/2011	7	5	01/01/1964	IGC		DOMINA	DOMINA	DOMINA	DOMINA	F	ACC001 BANK PLC	070601642	All relevant documents, original and photographs signed and attached for necessary action.	Promotion done on 15/08/2011 that placed the staff on G2B. The staff is not engaged and staff should be referred to G2B which is the level of his qualification. Staff should be referred to G2B which is the level of his qualification.	The staff was promoted to G2 to G3 outside the career bar. The staff is not cleared.	Improper career advancement and promotion. Staff should be referred to the State Government.	The staff employment history should be reviewed and placed on the right grade level. All salaries and allowances that have been enjoyed as a result of being placed on the right grade level should be referred to the State Government.

17	PAUL D'AMICO	DOINA	SCHOOL SERVICES	04/02/1988	08/02/1990	04/01/2011	15	4	04/01/1992	B.S.C.D.	DOINA	ANCIENI ZONE SUPERVISOR UNIT	DOINA	Dobru	M	ACC01 BANK PLC	070802013	All relevant documents and certificates signed as required. Staff has presented original documents which were verified and checked.	Age eligibility observed: DOB on FIC, with relevant documents and certificates signed as required. Staff has presented original documents which were verified and checked.	Age eligibility only observed on the notification of Appointment/Transfer which may not be the date of the staff member. Staff may be cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
18	PAUL SAJE	DOINA	SCHOOL SERVICES	04/03/1988	03/02/1990	04/01/2011	14	4	27/07/1994	M.S.S.	DOINA	DOINA/NEIGH SUPERVISORY UNIT	DOINA	Dobru	M	ACC01 BANK PLC	070802012	All relevant documents presented were duly checked and found adequate. Recommended for clearance.	Documents presented were reviewed and found to be satisfactory for the employment. The staff may be cleared.	The staff file and documents attached reviewed and found satisfactory. The staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
19	ROSEALYN D'AMICO	DOINA		07/02/1986	07/02/1988	04/01/2011	12	4	05/11/1975	N.C.E.	NTI	DOINA	EDUCATION GYMNASIA	DOINA	Dobru	F	ACC01 BANK PLC	070802014	Staff is overdue for retirement, having worked 35 years and has been continuously employed since 1975. Staff was employed in the 1980s and in 2002. Staff dates 35 years in active service. Staff ought to have retired in 2012. Age eligibility verified, the staff's DOB on O.S. dated 11/09/1965 is correct. Staff was DOB on FIC, with reference number 80597, 8 1965.	Staff is overdue for retirement, having worked 35 years and has been continuously employed since 1975. Staff was employed in the 1980s and in 2002. Staff dates 35 years in active service. Staff ought to have retired in 2012. Age eligibility verified, the staff's DOB on O.S. dated 11/09/1965 is correct. Staff was DOB on FIC, with reference number 80597, 8 1965.	Staff has been due for retirement since 2002. Staff should be transferred to Pension and placed on the Register of State or LG Pension and names of salariness if any should be paid. The same name with any excess salary earned after retirement date of retirement should be deducted from gratuity in line with FSC.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF. However, the staff should be transferred to Pension and placed on the Register of State or LG Pension and names of salariness if any should be paid. The same name with any excess salary earned after retirement date of retirement should be deducted from gratuity in line with FSC.
20	ROSEALYN D'AMICO	DOINA		07/02/1986	07/02/1988	04/01/2011	12	4	05/11/1975	N.C.E.	NTI	DOINA	EDUCATION GYMNASIA	DOINA	Dobru	F	ACC01 BANK PLC	070802014	Relevant documents presented were duly checked and found adequate. Recommended for clearance.	Relevant documents reviewed and no exceptions in the documents attached for further verification.	All the staff documents mentioned checked on completion. The staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid
21	SAMUEL VICTORIA	DOINA	ADMIN	08/02/1967	08/02/2009	04/01/2011	6	5	04/01/1984	M.A.C.	DOINA	DOINA LEGAL OFFICE	DOINA	Dobru	F	ACC01 BANK PLC	070802011	Age eligibility observed between M.A.C. and Staff Certificate. DOB on O.S. 08/02/1967 is correct. Staff was employed in the 1980s and in 2009. Staff dates 35 years in active service. Staff ought to have retired in 2012. Age eligibility verified, the staff's DOB on O.S. dated 11/09/1965 is correct. Staff was DOB on FIC, with reference number 80597, 8 1965.	Recommended for clearance having signed original documents required.	Staff was employed and placed on a grade lower than his qualification. He was employed in 2007 and placed on a grade lower than his qualification. The staff is recommended for clearance. The staff's DOB on O.S. dated 11/09/1965 is correct. Staff was DOB on FIC, with reference number 80597, 8 1965.	Staff employed and placed on grade lower than his qualification. He was employed in 2007 and placed on a grade lower than his qualification. The staff is recommended for clearance. The staff's DOB on O.S. dated 11/09/1965 is correct. Staff was DOB on FIC, with reference number 80597, 8 1965.	The staff employment history should be reviewed and placed on the Register of State or LG Pension and names of salariness if any should be paid. The same name with any excess salary earned after retirement date of retirement should be deducted from gratuity in line with FSC.	
22	SAN GIORA	DOINA	PERSONNEL	02/10/1980	02/10/1982	04/01/2007	7	8	04/07/1971	F.U.C.	DOINA	EGROTE	DOINA	Dobru	F	ACC01 BANK PLC	070801851	All relevant certificates and service records presented for review, copies attached.	No exception in the documents attached following our review.	The staff member's documents in the staff file and attached, are as certified that the documents are in order.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
23	SARAH HASAN	DOINA	PERSONNEL	04/08/1988	04/02/2012	04/01/2008	5		04/01/1983	S.C.E.	DOINA	DOINA	DOINA	Dobru	M	ACC01 BANK PLC	070802003	Staff presented all credentials for review. Copies attached.	Staff has been engaged on G.S.T since 2008 having reached the grade of his career.	Staff has been engaged on same grade since 2008.	Cleared	The affected staff to be CLEARED, noted ineligibility and placed on REGISTER OF PENSIONERS in arrears of salariness if any should be paid.	
24	SARAH SAAC	DOINA	ADMIN/SCHOOL SERVICES	04/02/1983	04/01/1985	04/01/2011	16	5	10/01/1956	B.D.	DOINA	DOINA	DOINA	Dobru	M	State Bank PLC	3041147014	The staff's retirement has been recommended for review, copies attached.	The staff has reached the retirement age and should be transferred to Pension for clearance.	The staff was due for retirement by reaching the retirement age of 65 years on 04/02/2008.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF. However, the staff should be transferred to Pension and placed on the Register of State or LG Pension and names of salariness if any should be paid. The same name with any excess salary earned after retirement date of retirement should be deducted from gratuity in line with FSC.	
25	SAMOUR ABUH	DOINA	SCHOOL SERVICES	04/07/1986	02/07/1988	04/01/2007	8	8	01/08/1971	N.C.E.	DOINA	DOINA	DOINA	Dobru	M	ACC01 BANK PLC	070802026	All relevant certificates and service records presented for review, copies attached.	Staff has been engaged on G.S.T since 2007 having reached the grade of his career.	Staff has been engaged on same grade since 2007.	Cleared	The affected staff to be CLEARED, noted ineligibility and placed on REGISTER OF PENSIONERS in arrears of salariness if any should be paid.	
26	SERAFIN MELBAU	DOINA	PERSONNEL	10/01/2001	10/02/2003	04/01/2011	6	8	04/01/1979	M.C.D.	DOINA	DOINA LEGAL OFFICE	DOINA	Dobru	F	ACC01 BANK PLC	070802015	Staff presented original documents and certificates as required which were duly signed and verified.	Staff is to be cleared as file and documents have been reviewed and no exceptions were noted. He received salary in 2004 and 2005.	All documents seem okay. Staff to be recommended for clearance.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
27	SERAFIN SACHO	DOINA	SUPERVISORY UNIT	04/09/1982	02/09/1984	04/01/2011	16	8	15/05/1962	B.C.	Dobru	SLIP	DOINA	Dobru	M	ACC01 BANK PLC	070802008	Relevant documents presented, checked and found adequate. Recommended for clearance.	All relevant documents attached were reviewed and found to be okay. The staff may be cleared.	Staff documents were reviewed and found appropriate. The staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
28	SERGEY AUGUSTINE AIDU	DOINA	SCHOOL SERVICE	04/02/1983	02/02/1985	04/01/2011	16	9	10/08/1962	B.D.	INAC	DOINA	DOINA	Dobru	M	Fyfe Bank PLC	201207044	Original copies of signed documents and certificates signed and attached.	All relevant documents as required have been produced by the staff. Hence, the staff is recommended for clearance.	Documents reviewed and appeared appropriate. Staff to be reviewed as cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
29	SERAFIN MICHAEL	DOINA	ACCOUNT	04/07/1986	02/07/1988	04/01/2014	13	3	02/05/1971	N.D.	DOINA	DOINA LEGAL OFFICE	DOINA	Dobru	M	ACC01 BANK PLC	070802721	Relevant documents examined and checked. Recommended for clearance.	Documents presented were reviewed and found to be satisfactory for the employment. The staff may be cleared.	Relevant documents presented were confirmed okay. The staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
30	SERAFIN ANIELA	DOINA	GENERAL SUPERVISOR OFFICE	04/07/1986	02/07/1988	04/01/2008	7	8	04/01/1962	S.C.E.	Dobru	DOINA-DOINA	DOINA	Dobru	F	ACC01 BANK PLC	070804068	Relevant documents presented as required, photographs of the original documents were submitted for further verification.	Documents presented were reviewed and found to be satisfactory for the employment. The staff may be cleared.	Relevant documents presented were confirmed okay. The staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	
31	SERAFIN SHAWA	DOINA	ASST SECTION	04/01/1982	02/12/1984	04/01/2014	14	6	21/08/1970	N.D.	DOINA	DOINA LEGAL OFFICE	DOINA	Dobru	F	ACC01 BANK PLC	070802010	Original documents and certificates duly signed and attached. Recommended for clearance.	The staff has a new presented original certificate of his date statements of records. The staff documents were reviewed and appropriate and found to be satisfactory for the employment. The staff may be cleared.	Photocopies of the original certificates attached were reviewed and found okay. The staff is cleared.	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and names of salariness if any should be paid	