

LIST OF CLEARED STAFF FOR APPEAL COMMITTEE - UNDP ASSISTED PROJECT

S/N	STAFF PERSONAL DETAILS													STAFF SCREENING APPEAL COMMITTEE REPORT							
	EMPLOYEE NAME	MDA	DEPARTMENT	DATE OF FIRST EMPLOYMENT	DATE OF CONFIRMATION	DATE OF LAST PROMOTION	CURRENT GRADE	STEP	SALARY STRUCTURE	DATE OF BIRTH	EDUCATIONAL QUALIFICATION	LGA OF ORIGIN	GENDER	BANK NAME	BANK ACCOUNT NUMBER	PHONE NUMBER	APPEAL COMMITTEE COMMENT	QUALITY ASSURANCE REMARK	TECHNICAL COMMITTEE DECISION	REVISED STATUS	REVISED ACTION PLAN
1	OJO JOHN ANJORIN	U.N.D.P	DRIVER	24/12/1991	25/1/2005	1/1/2005	7	9	CONPSS	14/11/62	TRADE TEST & GRADE I	KABBA/BUNU	MALE	ACCESS BANK PLC	0006647416	08039291703	Recommended for clearance	Attached documents reviewed and confirmed to be satisfactory	We recommend a review of the staff status as we confirmed the documents to be satisfactory	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
2	OSASONA ADERIBIGBE JOSEPH	U.N.D.P	ADMIN	31/10/1983	31/10/1985	1/1/2010	16	9	CONPSS	24/4/1957	MPA	YAGBA-EAST	MALE	ACCESS BANK PLC	0028896810	08053218539	Retired staff, should be placed on retirement list before clearance.	Staff was born on 24/04/1957, by implication, he ought to have retired wef 24/04/2017 and should be placed on pension effective from 24/04/2017. Hence, staff should be retired and placed on pension immediately.	Staff has attained 60 years of age with effect from April 2017 and ought to have retired in line with PSR. Thus, any salary received after the effective date of retirement should be calculated and deducted from staff gratuity	Staff has attained the mandatory age of 60 years or has served for mandatory period of 35 years	Staff name to be moved to REGISTER OF CLEARED STAFF. However, the staff should be transfer to Pension and placed on Pension by the Bureau of State or LG Pension and arrears of salary if any should be paid. In the same vein any excess salary earned after effectively date of retirement should be deducted from gratuity in line with PSR.
	AROKOYO OLUKAYODE JOHN	U.N.D.P	ACCOUNT	22/7/1992	14/7/1994	1/1/2012	12	9	CONPSS	18/12/1962	DIPLOMA	KABBA/BUNU	MALE	STANBIC IBTC BANK PLC	0001148946	08036326324	Documents reviewed and found to be okay. Cleared.	The staff highest qualification is Ordinary Diploma(OD) in Accountancy obtained from Abuja School of Accountancy and Computer Studies in 2002. He is currently on grade level 12 as at 2012. However, Ordinary Diploma is for proficiency and not for career progression. Hence, the staff can no longer be promoted beyond the grade level he is currently occupied unless he acquired additional qualification within 3 years, otherwise, he would be asked to resign.	All the relevant documents attached and reviewed okay except Ordinary Diploma certificate which staff obtained in 2002 from Abuja School of Accountancy and Computer Studies in 2002. This certificate is meant to not meant career progression but for proficiency.	Employed and promoted with 'Certificate Course', OD or HD (Non Accredited certificates). These certificates are only required for proficiency and not for career progression	Staff name to be moved to REGISTER OF CLEARED STAFF. However, the staff should be transfer to Pension and placed on Pension by the Bureau of State or LG Pension and arrears of salary if any should be paid. In the same vein any excess salary earned after effectively date of retirement should be deducted from gratuity in line with PSR.
	AHMAD YAKUBU UMAR	U.N.D.P	MONITORING DEPT	28/11/1983	1/5/1987	1/1/2009	14	8	CONPSS	24/09/1963	B.A	KOGI	MALE	ECCO BANK PLC	2881003117	08035973482	Recommended for clearance	We have reviewed the attached documents and the documents in the staff file. In our opinion the documents were satisfactory.	Status of staff is recommended for reclassification as no other exception is noted in the review of documents	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid
	ANATE VICTORIA OHUNENE	U.N.D.P	ADMIN	1/8/1995	19/8/1997	1/1/2013	12	6	CONPSS	2/6/1968	AEQ(ADMIN)	ADAVI	FEMALE	SKYE BANK PLC	1018394292	08035936540	Documents reviewed and found to be okay. Cleared.	No exception in the documents attached following our review	We have reviewed the documents in the staff file and as attached, we are satisfied that the documents are in order	Cleared	Staff name to be moved to REGISTER OF CLEARED STAFF and arrears of salaries if any should be paid